

# VILLAGE OF BROWNSVILLE

## OFFICE OF CLERK-TREASURER

BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

### **Regular Board Meeting**

**Wednesday, January 12, 2022 – Following Caucus**

#### Village Board Members Present:

President Tim Kemmel

Trustee Phil Bloohm

Trustee Charles Dineen

Trustee John F. Pesch

#### Village Board Member Absent:

Trustee Jeffrey Westphal

#### Also present, see listing:

Supt. Lechner, Marshal Seymour, Dennis Kemmel, Mike Butler, Josh Haefs, Troy Kemmel

#### RESUME OF MINUTES:

President Kemmel called the Regular Board meeting to order at 6:06 p.m. The Pledge of Allegiance was recited. Roll call was taken.

Motion by Trustee Pesch, second by Trustee Dineen, to accept the presentation of minutes of the December 8<sup>th</sup>, 2021 Regular Board meeting, the January 5<sup>th</sup>, 2022 Special Board Meeting, and the Financial Report as of December 31<sup>st</sup>, 2021; motion carried 4-aye 1-absent

Public Comment: Two residents made comment.

Motion by Trustee Pesch, second by Trustee Dineen, to make recommendation to deny the land division request as presented by Dodge County Land Resources & Parks Dept. letter of intent notification for a minor subdivision: owner Richard & Sharon Zinke, applicant Amber Miller, Springfield Solar LLC; motion carried. 4-aye 1-absent

Motion by Trustee Pesch, second by Trustee Bloohm, to approve Brownsville Fire Company Inc., Length of Service Award Program payments; motion carried. 4-aye 1-absent

- Retirement Fees for Year - \$10,723.74

- Service Charge for Administrative Fees - \$1,380.00

Motion by Trustee Pesch, second by Trustee Dineen, to grant Operator's Licenses to Hope G. Kelm, Penny M. Essmann, Alexis C. Magelofsky, Lindsey J. Verbanac, Meghan E. Richert, and Kai Bloch (Bloch, pending completion of paperwork) for the year ending June 30, 2022; motion carried. 4-aye 1-absent

Discussion on Community Center Operations included a lease with Hoff Catering.

Marshal Seymour's report included:

- Motion by Trustee Bloohm, second by Trustee Pesch, to accept the 2021 Police Dept. Annual Report, and the December 2021 Report; motion carried. 4-aye 1-absent
- In December 2021, 21 traffic citations were issued, 4 traffic warnings issued.
- Responded to 8 calls for service when off duty.
- 4 Mutual Aid responses

Wastewater Treatment Facility Chemical Upgrade:

- Motion by Trustee Pesch, second by Trustee Dineen, to approve payment of MZ Construction Inc. Pay Request#2 of \$89,965.00 and to transfer payment amount from the NEB Public Fund – Sewer Acct. ; motion carried. 4-aye 1-absent

Superintendent Lechner’s report included:

- Update on the WWTF Chemical Phosphorus Upgrade.
- New “chopper/grinder” has been installed at the sewer plant.
- A price increase has been implemented for Dean Septic System holding tank discharge.
- Michels Corp. completed sewer main lining. 2,466 ft of sewer main was lined at a cost of \$25 per ft. ARPA funds will be used for this sewer infrastructure project.
- The mixer at the water tower has stopped working.
- The DPW will clean up the Dale R Michels Memorial Park sign area landscaping this spring

Motion by Trustee Pesch, second by Trustee Bloohm, to accept the engagement letter with Baker Tilly US LLP, confirming terms and objectives of service; motion carried . 4-aye 1-absent

Motion by Trustee Pesch, second by Trustee Dineen, to accept with thanks the donation of \$6,250 from the Dr. R.G. & Sarah Raymond Foundation to be used for recreation programs and parks; motion carried. 4-aye 1-absent

Motion by Trustee Pesch, second by Trustee Bloohm, to accept with thanks the donation of \$7,500 from the Dr. R.G. & Sarah Raymond Foundation to be used for playground equipment at the new Pine Hill Park; motion carried. 4-aye 1-absent

General government and utility bills totaling \$629,952.67 were audited and approved for payment. Checks numbered 29705-29777. Attached check register.

Checks included:

- Ck#29722 – Brownsville Fire Co. – 2022 Contract, Payment#1 \$9,800.00
- Ck#29724 – VOB Library - 1<sup>st</sup> Qtr. 2022 Budget Payment \$9,625.00
- Ck#29752 – MZ Construction Inc - WWTP Pay Request#2 \$89,965.00
- ACH - January Tax Settlement – Dodge County \$121,532.51
- Ck#29741 - January Tax Settlement – Lomira School District \$240,552.60
- Ck#29742 - January Tax Settlement – Moraine Park Tech College Dist. \$14,185.39
- Ck#29752 – MZ Construction Inc - WWTP Pay Request#2 \$89,965.00
- Ck#29753 – Glatfelter Specialty Benefits – Brownsville Fire Co LOSA \$12,103.74
- Ck#29760 – The Horton Group. – 2022 Insurance \$23,647.00
- Ck#29764 – Crane Engineering Inc. – WWTF new chopper \$28,935.00

Motion by Trustee Pesch second by Trustee Dineen, to approve payment of the listing of statements for January payments; motion carried. 4-aye 1-absent

Motion by Trustee Bloohm, second by Trustee Dineen, to adjourn the regular board meeting; motion carried. 4-aye 1-absent

Meeting adjourned at 6:45 p.m.

*Submitted by:*

*Marilyn Halley, Clerk-Treasurer*

*Approved as to form:*

*Timothy Kemmel, Village of Brownsville President*