

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER
BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE
MINUTES BOARD OF REVIEW
TUESDAY JUNE 6th, 2023, 5:30 – 7:30 P.M.

RESUME OF MINUTES: FIRST MEETING OF THE VILLAGE OF BROWNSVILLE BOARD OF REVIEW

Called to order at 5:30 p.m. by Clerk Hull on June 6, 2023.

Roll Call:

Present: Tim Kemmel, Phil Bloohm, John Pesch, Jeff Westphal

Absent: Chuck Dineen

Also Present: Grota Appraisals- Assessor Linda Baxter, Clerk Kathryn Hull

Affidavit of posting/publishing of Board of Review Notice.

Tim Kemmel called for Nominations for Chairperson of Board of Review. John Pesch nominated Tim Kemmel for Chairperson, second Phil Bloohm, being no further nominations; all in favor of the nomination were requested to say aye, opposed nay; nomination carried. 4-aye 1-absent

Nominations for Vice-Chairperson of the Board of Review were requested. Phil Bloohm nominated John Pesch for Vice Chairperson, second Tim Kemmel, being no further nominations; all in favor of the nomination were requested to say aye, opposed nay; nomination carried. 4-aye 1-absent

Tim Kemmel, Phil Bloohm, Chuck Dineen, John Pesch and Jeff Westphal completed Board of Review training in 2023. Affidavit of BOR Member Training.

Ordinance #2015-02; Relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matters in the Village of Brownsville was adopted on May 13, 2015.

No new laws were introduced.

Policy Regarding the Procedure for Sworn Telephone Testimony and Sworn Written Testimony was adopted on May 16, 2017.

Policy on Procedure for Waiver of Board of Review Hearing Requests was adopted on May 16, 2017.

The Clerk received the 2023 Assessment Roll from the Assessor.

The Board received the Assessment roll from the Clerk, including affidavit signed by assessor and clerk.

The Board examined the Assessment Roll and performed statutory duties:

- Examined roll
- No corrections were found or made
- No omitted property was found
- No double assessed property was found

No errors were found.

There were several Open Book changes all recorded in Assessment Roll.

No Taxpayers requested to examine assessment data.

No Waiver of the required 48-hour notice of intent to file an objection when there is good cause were received,

No Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court were received,

No Requests to testify by telephone or submit sworn written statement were received,

No Subpoena requests were received or sent,

No Action on any other legally allowed/required Board of Review matters.

No Notice of Intent to File Objection was received.

Motion by John Pesch, second by Phil Bloohm, there being no requests or notices received, to adjourn the final Board of Review for 2023.; motion carried. 4-aye 1-absent

Meeting adjourned at 7:30 p.m.

Kathryn Hull, Clerk-Treasurer