

# VILLAGE OF BROWNSVILLE

## OFFICE OF CLERK-TREASURER

BROWNSVILLE, WISCONSIN

53006-0308

### AGENDA:

VILLAGE OF BROWNSVILLE

REGULAR VILLAGE BOARD MEETING

WEDNESDAY, MARCH 11<sup>TH</sup>, 2020 – 6:00 P.M.

REGULAR MEETING

1. Legal public notification complying with the WI Open Meeting Law  
Pledge of Allegiance
2. Call to order - Roll call.
3. Public Comments: (Please be advised those persons wishing to speak must sign-in, the Village Board will receive information from the public for a three minute time period, with time extensions per the residing officers discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)
4. RESOLUTION No. 2020-01: A Resolution to Approve a Lease Agreement between the Village of Brownsville, WI and CnD Specialties Inc. for the property at 871 Main St., Brownsville, WI
5. Insurance of Brownsville Community Center
6. License fees by ordinance are to be reviewed by March 15<sup>th</sup> of each year  
Approve License Fees for July 1, 2020 to June 30, 2021  
Current Fees: Operator - \$20.00, Class A Liquor - \$125.00, Class B Beer - \$75.00,  
Class C Wine - \$75.00, Class A Beer - \$65.00, Class B Liquor - \$135.00,  
Cigarette - \$50.00, Publication Fee \$18.00
7. Set dates: Board of Review – Thursday, May 7<sup>th</sup> 5-7 p.m.  
Open Book – Tuesday, April 14<sup>th</sup> 9-11 a.m.
8. Approve Fond du Lac Rugby Tournament – July 11, 2020  
- Fee for use of soccer fields
9. Short Term Rentals – Discussion
10. Stop signs at the intersection of Highland Ave. and Railroad St.
11. Marshal Seymour Report
12. Spouse Attendance at conference – fee payment
13. Posting Areas: currently Post Office, Library, Hall 514 Railroad  
- Change 514 Railroad to Clerk’s Office at 871 Main St.
14. Community Center – current “managers office” change to Village records storage

15. Village of Brownsville Sewer Dept. working with Dean Enterprises LLC – Sand at WWTP
16. DNR Notice of Noncompliance – Failure to Operate the Zeolite Softening Plant at Well #2 at the Approved Design Parameters: Brownsville Waterworks
17. Crack-filling of Streets 2020 – Approx. \$12,000 for remaining portion of Pine Hill Subdivision and misc. cracks.
18. Superintendent's Report
19. Presentation of the minutes of the February 12<sup>th</sup>, 2020 Regular Board Meeting, and the Financial Report as of February 29<sup>th</sup>, 2020.
20. Transfer of \$125,000 General Funds to the Local Government Investment Pool until needed later in the year.
21. Listing of Statements for March Payments.
22. Adjournment

**CORRESPONDENCE:**

- Thank you from the family of Janis Johnson for flowers.

*Marilyn Halley, Clerk-Treasurer*

## NOTES:

- #4 Resolution No. 2020-01, is so that if an agreement is finalized by the Wed. meeting it could be approved (if not than no action would be taken on the resolution)
- #6 Tim Kemmel, recommended that the community center be insured at what it was previously insured for. This has been done (as he recommended) but needs approval (if not approved the amount could be adjusted).
- #12 The Village does not have a policy on “if they would pay the fee for a spouse to attend event at a conference an employee was attending”. A policy could be made or go case by case. In this case, it is \$50 for Amanda to attend the banquet at the WRWA Conference, yes or no?
- #13 If we were to continue posting at 514 Railroad, a bulletin board like at the post office should be purchased. Otherwise, make official that the 3<sup>rd</sup> site is now 871 Main
- #14 The previous “manager’s office” is going to be turned into the “Village records storage”. A locking area is needed to store records for the clerk-treasurer. It is all open records but needs to be accessed through the clerk. E.g. can’t have someone picking something up, finding it interesting and taking it with them!
- #19 The checking account is not interest bearing, the Local Government investment pool has the best interest rate, store funds there until needed later in the year