

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER

BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

Plan Commission Meeting,

Public Hearing

Regular Board Meeting

Wednesday, October 13, 2021 – 6:00 p.m.

RESUME OF MINUTES

Confirmation of Legal Notification: Yes, per Clerk Halley.

Pledge of Allegiance to America was recited.

Village Plan Commission Members Present:

Chairperson Dennis Kemmel

Mike Butler

Dale Rose

John Tagliapietra

Village Plan Commission Member Absent:

Peter Drexler

Village Board Members Present:

President Timothy Kemmel

Trustee Philip Bloohm

Trustee Jeffrey Westphal

Village Board Members Absent:

Trustee Charles Dineen

Trustee John Pesch

Also, present, see listing:

Supt. Lechner, Marshal Seymour, Asst. Supt. Kemmel, Kelly Thomas, Janet Larson, Stacey Larson

PLAN COMMISSION:

Chair Dennis Kemmel called the Plan Commission Meeting to order at 6:00 p.m.

Roll call was taken.

Chair Kemmel informed the public of Michels Investments LLP/Michels family intent to donate Lot 10/718 Evergreen Dr. in the Pine Hill Subdivision to the Village of Brownsville for recreation purposes.

Motion by Dale Rose, second by John Tagliapietra to recommend to the Village of Brownville Board of the acceptance of the donation of Lot 10/718 Evergreen Dr. in the Pine Hill Subdivision; motion carried 4-aye 1-absent

Chair Kemmel recessed the Plan Commission meeting at 6:03 p.m.

REGULAR VILLAGE OF BROWNSVILLE BOARD MEETING:

President Kemmel called the regular Village of Brownsville Board Meeting to order at 6:04 p.m.

Roll call was taken.

Plan Commission Chair Kemmel informed the Board that the Plan Commission recommends acceptance of Lot 10/718 Evergreen Dr. in the Pine Hill Subdivision as a donation from Michels Investments LLP/Michels Family for recreational purposes.

Motion by Trustee Westphal, second by Trustee Bloohm, to adopt resolution No. 2021-13; A Resolution to Accept Michels Investments LLP Donation of Land, Lot 10 of the Pine Hill Subdivision Brownsville WI; motion carried by roll call vote; 3-aye 2-absent

President Kemmel recessed the Village Board at 6:06 p.m.

PLAN COMMISSION CONTINUED:

Chair Kemmel called the Plan Commission back to order at 6:06 p.m.

Chair Kemmel opened a Public Hearing at 6:06 p.m. to receive comments and input regarding a proposed Conditional Use Permit to the Village of Brownsville to allow for a public park on Lot 10/718 Evergreen Dr. in the Pine Hill subdivision.

- Stacey and Janet Larson, 712 Evergreen Dr., requested a barrier, such as a fence, be included in plans for the park to protect their adjoining property. They would also like to have input on planning of the park facility and equipment.
- Brad Seymour, 855 North St., spoke in favor of a park to add a play space for the children in the subdivision.

Chair Kemmel closed the public hearing at 6:18 p.m.

Motion by Mike Butler, second by Dale Rose to grant a Conditional Use Permit to the Village of Brownsville to allow for to allow for a public park on Lot 10/718 Evergreen Dr. in the Pine Hill subdivision, with the condition that the deed reflect that the property remain a park for public use; motion carried 4-aye 1-absent

Motion by John Tagliapietra, second by Mike Butler, to close the Plan Commission Meeting. 4-aye 1-absent
Plan Commission Meeting closed at 6:20 p.m.

REGULAR BOARD MEETING CONTINUED:

President Kemmel called the Regular Board Meeting back to order at 6:20 p.m.

Motion by Trustee Westphal, second by Trustee Bloohm, to accept the presentation of minutes of September 8th, 2021 Regular Board and the Financial Report as of September 30th, 2021; motion carried. 3- aye 2-absent

PUBLIC HEARING:

President Kemmel opened a public hearing at 6:21 p.m. to receive comments and input regarding a Variance Request by Duane and Lori Winter, 627 North St., for a variance from Ordinance No 2002-4 Section 18.15.020(C)(1) of the Brownsville Village Code to construct a fence that exceeds four(4) feet in height from ground level to allow for a six (6) foot fence at their residence.

- A written comment was received from Diane Ertle, 631 North St., in favor of allowing for the variance.

President Kemmel closed the public hearing at 6:25 p.m.

Motion by Trustee Bloohm, second by Trustee Westphal, to deny granting a variance to Duane and Lori Winter, 627 North St., for a variance from Ordinance No 2002-4 Section 18.15.020(C)(1) of the Brownsville Village Code to construct a fence that exceeds four(4) feet in height from ground level to allow for a six (6) foot fence at their residence; motion carried. 3-aye 2-absent

PUBLIC COMMENT: No written or oral comments were received.

Springfield Solar Farm: The Public Service Commission has approved the project.

Motion by Trustee Westphal, second by Trustee Bloohm, to set the fee for a Temporary Class" B"/"Class B" Retailer's Liquor License at \$9.00; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second Trustee Bloohm, to grant a Temporary Class" B"/"Class B" Retailer's Liquor License to the Brownsville Fire Company Auxiliary for an October 31, 2021 Halloween Party event at the Brownsville Community Center 871 Main St; motion carried. 3-aye 2-absent

Motion by Trustee Bloohm, second Trustee Westphal, to grant a Temporary Class "B" Retailer's Liquor License to the Brownsville Fire Company Inc. for a November 12, 2021 fundraising event at the Brownsville Community Center 871 Main St.; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second by Trustee Bloohm, to accept the 2022 Fire Protection Contract with the Brownsville Fire Company, Inc. at a cost of \$24,500; motion carried. 3-aye 2-absent

Motion by Trustee Bloohm, second by Trustee Westphal, to approve the Joint Powers Agreement, County 911 Emergency System with Dodge County; motion carried. 3-aye 2-absent President Kemmel signed the Agreement.

Motion by Trustee Bloohm, second Trustee Westphal, to accept with thanks a donation from the organizers of the "Cruise in Breakfast;" motion carried. 3-aye 2-absent

Dodge County redistricting maps were reviewed.

Marshal Seymour's report included:

- Motion by Trustee Bloohm, second Trustee Westphal, to approve the written report as provided by Marshal Seymour; motion carried. 3-aye 2-absent
- 30 Traffic Citations, 23 Traffic Warnings issued in September.
- Responded to 9 calls for service when off duty.
- Responded to 3 mutual aid requests.
- Motion by Trustee Westphal, second Trustee Bloohm, to replace the front door and insulate the village police department at 514 Railroad St. at a cost not to exceed \$5,000, with the funds to be transferred from the Police Squad and Equipment Savings; motion carried. 3-aye 2-absent
- Motion by Trustee Bloohm, second Trustee Westphal, to approve an Agreement with SSM Health to allow for the Marshal to carry Narcan, giving the Marshal authority to sign the agreement; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second Trustee Bloohm, to allow for the Village to contribute up to \$25,000.00 to the Michels Corporation "private watermain loop project", as it will improve pressure, flow, private fire suppression, and water quality in the area; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second Trustee Bloohm, to approve replacement of the Variable Frequency Drive at the water tower, with the cost to be transferred from the Water Dept. – Tower & Equipment Savings; motion carried. 3-aye 2-absent

Motion by Trustee Bloohm, second by Trustee Westphal, to grant an Operator's License to Mindy Brath, and to Tammi L. Steldt, for the year ending June 30, 2022, an Operator License to Kayden Dreher for the year ending June 30, 2022 pending completion of licensing requirement; motion carried. 3-aye 2-absent

Motion by Trustee Bloohm, second by Trustee Westphal, to approve the Baker Tilly US LLP Management Representation Letter, Water & Sewer Utilities and to authorize President Kemmel to sign it; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second by Trustee Bloohm, to make application with the WI Public Service Commission for a water "Simplified Rate Increase," for a rate increase starting Dec. 31, 2021; motion carried. 3-aye 2-absent

Motion by Trustee Bloohm, second by Trustee Westphal, to increase sewer rates by 3% starting December 31, 2021; motion carried. 3-aye 2-absent

Superintendent Report included:

- Leaf pick up will begin Oct. 21, 2021
- Parks closing work is being completed.
- Asphalt repair work in the Village has not been completed, due to contractors not being available.

Motion by Trustee Westphal, second by Trustee Bloohm, to set the 2022 Budget Hearing and 2022 Budget Adoption Meeting for November 10, 2021 starting at 6:00 p.m., followed by the regular monthly meeting; motion carried. 3-aye 2-absent

Motion by Trustee Westphal, second Trustee Bloohm, to close the “Clean Water Fund” account held at National Exchange Bank and Trust (acct. end #7355); motion carried. 3-aye 2-absent

General government and utility bills totaling \$62,685.74 were audited and approved for payment. Checks numbered 29561 to 29601. See check listing. Checks included:

- Ck#29571, WI Environmental Improv. Fund - \$561.44 – Safe Drinking Water Loan
- Ck#29589, Village of Brownsville Library - \$9,562.50 – 4th Qtr. Budget Payment

Motion by Trustee Westphal, second by Trustee Bloohm, to approve payment of the listing of statements for October payments; motion carried. 3-aye 2-absent

EMPLOYEE WAGES AND COMPENSATION:

- Motion by Trustee Westphal, second by Trustee Bloohm, to convene into closed session pursuant to WI State Statutes 19.85(1)(c) to consider employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility; motion carried by unanimous roll call vote. 3-aye 2-absent
Motion by Trustee Westphal, second by Trustee Bloohm, to reconvene the meeting into open session; motion carried. 3-aye 2-absent
- Motion by Trustee Westphal, second by Trustee Bloohm, to approve 2022 Village Marshal Agreement No. VOB-11 as presented; motion carried. 3-aye 2-absent
- Motion by Trustee Bloohm, second by Trustee Westphal, for 2022 to increase full-time Village employees’ wages by 5%, as follows; Supt. Lechner \$29.40 per hr., Asst. Supt. Kemmel \$24.15 per hr., Clerk-Treasurer Halley \$21.00 per hr., Marshal Seymour \$26.25 per hr., employee benefits as summarized in the “Proposed Pay Rate and Benefits for 2022 Document” ; motion carried. 3-aye 2-absent
- Motion by Trustee Bloohm, second by Trustee Westphal, to approve Health Insurance benefit percentage for eligible employees at 80% of average of plans in the Village service area; motion carried. 3-aye 2-absent

Motion by Trustee Westphal second by Trustee Bloohm, to adjourn the regular board meeting; motion carried. 3-aye 2-absent

Meeting adjourned at 7:35 p.m.

Submitted by:

Marilyn Halley, Clerk-Treasurer

Approved as to form:

Timothy Kemmel, Village of Brownsville President