

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER

BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

Board Meeting

Wednesday, April 14, 2021–6:00 p.m.

Village Board Members Present:

President Jeffrey Bloohm

Trustee Charles Dineen

Trustee Tim Kemmel

Trustee John F. Pesch

Trustee Jeffrey Westphal

Also present, see listing:

Supt. Lechner, Marshal Seymour, Dennis Kemmel, Philip Bloohm, Mike Butler, Jamie LaVallee, Josh Haefs

REGULAR VILLAGE BOARD MEETING

RESUME OF MINUTES:

Confirmation of Legal Notification: Yes, per Clerk Halley

President Bloohm called the meeting to order at 6:00 p.m. Roll call was taken.
The pledge of allegiance was recited.

Public Comments: Two citizens made comments.

The Park Advisory Committee at their March 24, 2021 meeting moved to recommend to the Village of Brownsville Board to allow disc golf to proceed at the Dale R. Michels Memorial Park, with modifications to the proposed plan to develop “holes” to work better with soccer and baseball. Motion by Trustee Pesch, second by Trustee Dineen, to allow disc golfing at the Dale R. Michels Memorial Park, fees to be discussed at a later date; motion carried. 5-aye

Motion by Trustee Dineen, second by Trustee Westphal, to allow for the use of the Dale R. Michels Memorial Park parking lot and the Community Center parking lot for “Lemonade Day” on May 1, 2021; motion carried. 5-aye

ATV/UTV proposed regulatory ordinance was discussed. The Board recommended the proposed ordinance be sent to Municipal Attorney Schuessler for review.

Motion by Trustee Kemmel, second by Trustee Pesch, so appoint Philip Bloohm to the vacant Village Trustee seat for the two-year term starting April 20, 2021; motion carried. 5-aye

President Bloohm appointed John Hall and Gary Kuen to the Brownsville Library Board for a 3-year term. Motion by Trustee Dineen, second by Trustee Kemmel, to approve the appointments of John Hall and Gary Kuen to the Brownsville Library Board; motion carried. 5-aye

North District Flyway Soccer President, Josh Haefs updated the Board on upcoming soccer season.

Motion by Trustee Pesch, seconded by Trustee Kimmel, to approve the 2020 Brownsville Water and Sewer Utilities reports (PSC Annual Report of Water Utility, Water & Sewer Financial Statements, letter in Connection with Financial Statements) as prepared by Baker Tilly USA LLP including the Management Representation Letter; motion carried. 5-aye

Motion by Trustee Pesch, second by Trustee Dineen, to approve the 2020 State Report as prepared by Baker Tilly USA LLP; motion carried. 5-aye

Village Marshal Report:

- Motion by Trustee Westphal, second by Trustee Kimmel, to approve Village Marshal Seymour's written report; motion carried. 5-aye
- 14 Traffic Citations, 5 Traffic Warnings issued in March.
- Responded to 7 calls for service when off duty.
- Responded to 4 mutual aid requests.
- A used portable radio has been purchased for the police department.

Motion by Trustee Pesch, second by Trustee Dineen, to accept the Water Dept. 2020 Consumer Confidence Report; motion carried. 5-aye

Superintendent's Report included:

- The water tower will be inspected.
- The WWTF Chemical Upgrade work is expected to begin in May.

Motion by Trustee Pesch, second by Trustee Westphal, to approve converting all Village owned street lighting at an approx. cost of \$2,000; motion carried. 5-aye

SAFEbuilt report of permits issued was reviewed.

Motion by Trustee Pesch, second by Trustee Westphal, to accept the presentation of the minutes of the March 10th, 2021 Regular Board Meeting, and the Financial Report as of March 31st, 2021; motion carried. 5-aye

Highland Ave. Phase II Loan has been paid off.

Motion by Trustee Westphal, second by Trustee Kimmel, to transfer \$100,000 (WWTF Chemical Upgrade Loan proceeds) to National Exchange Bank and Trust Public Funds Money Market account until needed for construction payment; motion carried. 5-aye

General government and utility bills totaling \$124,950.77 were audited and approved for payment. Checks numbered 29303 thru 29358. Check register. Includes:

- Ck #29326 of \$23,752.33 to WI Environmental Improvement Fund -DNR Proj ID#5155-02
- Ck#29329 of \$6,500.00 to Baker Tilly US LLP - Audit/State Report Prof. Services 4-30-2021
- Ck#29340 of \$29340 to MSA Professional Services - WWTP Phosphorus Chemical Upgrade
- Ck#29344 of \$9,562.50 to Brownsville Public Library – 2nd Qtr. 2021 Budget Payment
- Ck#29345 of \$7,200.00 to Brownsville Fire Co. Inc. - 2nd Payment 2021 Fire Contract
- Ck#29344 of \$9,562.50 to Brownsville Public Library – 2nd Qtr. 2021 Budget Payment
- Ck#29357 of \$15,000.00 to City of Fond du Lac - Ambulance Service 2021

Motion by Trustee Pesch, second by Trustee Dineen, to approve payment of the listing of statements for April payments; motion carried. 5-aye

Oath of Office was administered to Timothy Kemmel for a 2-year term as Village President, and Jeffrey Westphal for 2-year term as Village Trustee, per official election results from April 6th, 2021. Timothy Kemmel declined the Village Trustee seat. Per his appointment by the Village Board, Philip Bloohm took the oath of office to fill the vacant Village Trustee seat created by Timothy Kemmel's declination, for a two-year term starting April 20, 2021.

Motion by Trustee Pesch, second by Trustee Dineen, to adjourn the regular board meeting; motion carried. 5-aye Meeting adjourned at 7:08 p.m.

Submitted by:

Marilyn Halley, Clerk-Treasurer

Approved as to form:

Timothy Kemmel, Village of Brownsville President