

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER
BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

Regular Board Meeting

Wednesday, August 13, 2025 –6:00 p.m.

Village Board Members Present:

President Tim Kemmel
Trustee Phil Bloohm
Trustee Dan Henke
Trustee John Pesch
Trustee Jeff Westphal

Also present, see listing:

Supt. DPW Lechner, Marshal Stuckart, Dennis Kemmel

RESUME OF MINUTES:

Confirmation of Legal Notification: Yes, per Clerk Hull

President Kemmel called the meeting to order at 6:00 p.m. Roll call was taken.

The pledge of allegiance was recited.

Motion by Trustee Pesch, second by Trustee Henke, to approve minutes of the July 9th, 2025, Regular Board Meeting, and the Financial Report as of July 31st, 2025; motion carried. 5-aye

No public comments were received.

Marshal Stuckart's report included:

- Motion by Trustee Pesch, second by Trustee Westphal, to approve the Marshal written report as presented; motion carried. 5-aye
- 27 Traffic Citations, 29 Traffic Warnings, 1 Mutual Aid Call, 1 Criminal Arrest in July.
- Discussion on purchasing new speed signs with Kustom Signals. Looking at placing one on each end of town. Will get quote for 2 18" signs and bring information to September meeting for decision on purchasing.

Supt. Lechner's Report Included:

- 3-year inspection with DNR has been completed. Well #2 will need to be done next year.
- All Federal requirements for lead/copper have been met.
- Harter's dumpsters were delivered, and the start of lagoon cover removal has begun.
- Need more ideas for chloride reduction to have better success throughout the Village.
- Pedestrian crossing indicators will be ready to be put into service soon.
- Soccer is keeping parks busy with games and practices every night of the week through October. Park is in great shape.

Motion by Trustee Westphal, second by Trustee Bloohm, to approve the Extended Well Abandonment Agreement for Well #1; motion carried. 5-aye

Clerk/Treasurer Hull's Report included:

- Revenues recently received for Computer Aid of \$2,776.89, July Shared Revenue of \$10,341.07, July Tax Settlement of \$80,914.71
- UW-Green Bay Treasurers course completed with 110 credits and will complete the Clerk course next year during July. Master Academy for Elections will be taken in October for 3 days to help prep for 2026 Elections.
- Information on 2nd Qtr. Utility billing error from blended to full rates was not an automatic adjustment. Workhorse needed to remote into the computer to change all rates before bills were created. Letter of explanation will be sent in 3rd Qtr. Bills for customers as well as no late fees to be added for error.
- Prep for 2026 budget, audit and taxes have begun. Continued work on recodification of ordinances with Civics Plus as well.

Motion by Trustee Pesch, second by Trustee Henke, to approve Assessment Services 2026-2028 with Catalis Tax CAMA, Inc.; motion carried. 5-aye

Motion by Trustee Bloohm, second by Trustee Henke, to approve transfer of \$5,051.24 from LGIP Sewer Replacement Fund to reimburse NEB General Fund for Sabel Mechanical Invoice #250570; motion carried. 5-aye

General government and utility bills totaling \$90,842.90 were audited and approved for payment. Checks numbered 31271 through 31300. See check register. Included in payments:

- Ck#31271 - \$10,150.00 to Brownsville Public Library – Quarterly Budget Payment
- Ck#31278 - \$1,217.04 to Mayville Tire Co. – Skid loader tire repairs
- Ck#31286 - \$4,808.30 to Brownsville Fire Co. – 2% fire dues distribution
- Ck#31289 - \$5051.24 to Sabel Mechanical LLC– Repair, rebuild and install pump
- Ck#31296 - \$2,415.10 to Kaul Refrigeration – Repairs of Community Club walk-in cooler
- Ck#31300 - \$892.72 to Fleischman Excavating – Hydro water & deliver stone

Motion by Trustee Westphal, second by Trustee Bloohm, to approve payment of July statements for payments; motion carried. 5-aye

Motion by Trustee Henke, second by Trustee Pesch, to adjourn the regular board meeting; motion carried. 5-aye

The meeting adjourned at 6:46 p.m.

Submitted by:


Kathryn Hull, Clerk-Treasurer

Approved as to form:


Timothy Kemmel, Village of Brownsville President