

VILLAGE OF BROWNSVILLE

OFFICE OF CLERK-TREASURER

BROWNSVILLE, WISCONSIN

VILLAGE OF BROWNSVILLE

Regular Board Meeting

Wednesday, February 12, 2020 – 6:00 p.m.

Village Board Members Present:

President Jeff Bloohm

Trustee Charles Dineen

Trustee Tim Kemmel

Trustee John F. Pesch

Trustee Jeffrey Westphal

Also present, see listing:

Supt. Lechner, Marshal Seymour, Dennis Kemmel, Alvin Wiesner, Frances Wiesner, Jim Sempf-Judicial Candidate, Karen Sempf, Mike Butler, Chris Herrmann-CnD Specialties Inc., Calvin Herrmann-CnD Specialties Inc., Village Attorney Tom Schuessler

RESUME OF MINUTES:

Confirmation of Legal Notification: Yes per Clerk Halley

President Bloohm called the meeting to order at 6:00 p.m. Roll call was taken
The pledge of allegiance was recited.

PUBLIC COMMENTS:

- Jim Sempf, candidate for Dodge County Circuit Court Judge, spoke on what he would bring to the position.

CnD Specialties, Inc./Eden Meat Market representatives Calvin and Chris Herrmann, presented a proposal for them to provide management for the operation of the Brownsville community center hall. The proposal was discussed.

Motion by Trustee Pesch, second by Trustee Dineen, to proceed with developing a leasing agreement between the Village of Brownsville and CnD Specialties, Inc., directing Village Attorney Tom Schuessler to develop the agreement, and to set a special meeting at a future date to consider such an agreement; motion carried. 5-aye

BROWNSVILLE COMMUNITY CENTER;

- Motion by Trustee Dineen, second by Trustee Pesch, to send a thank you to the Brownsville Community Club, Inc. Board for making the building at 871 Main St. available to the Village of Brownsville; motion carried. 5-aye

- Maintenance: Both furnaces required repair. Water heaters required repair. Fleischman excavating did snow removal in the parking lot due to the large amount of heavy wet snow.

- Audio/visual system will need updating.

- Motion by Trustee Pesch, second by Trustee Westphal, to move the Clerk-Treasurer office to Brownsville Community Center 871 Main St. pending internet connection; motion carried. 5-aye

- Motion by Trustee Pesch, second by Trustee Kemmel, to hold Village of Brownsville Board meetings at the Brownsville Community Center 871 Main St.; motion carried. 5-aye

Motion by Trustee Kemmel, second Trustee Pesch, to approve a Summer Recreation Program for 2020; motion carried. 5-aye

The Library Directors Report was reviewed.

SAFEbuilt - building permits issued were reviewed by Board.

Motion by Trustee Pesch, second by Trustee Dineen, approved President Bloohm signing the UW-Madison, Division of Extension Assurance of Nondiscrimination by Partner Organization document; motion carried. 5-aye

Marshal Seymour's report included:

- A written report. Motion by Trustee Pesch, second by Trustee Dineen, to accept as presented; motion carried. 5-aye
- In January 2020, 59 traffic citations were issued, 40 traffic warnings issued.
- Responded to 6 calls for service while off duty.
- Responded to 9 mutual aid requests.
- Signage at 514 Railroad St. will need to be updated once the Clerk-Treasurer office moves.

Motion by Trustee Pesch, second by Trustee Dineen, to accept the proposal by MSA Professional Services for Chemical Phosphorus Removal Feed Upgrade – Scope of Services Proposal with an estimated capital cost of \$140,000; motion carried. 5-aye

Motion by Trustee Westphal, second by Trustee Kemmel, to accept the proposal for lawn mowing and trimming in the Village by Clark's Mowtivated Lawn Care at \$35 per hour, on the direction of Supt. Lechner; motion carried. 5-aye

Motion by Trustee Pesch, second by Trustee Kemmel, to approve purchase of a Skag lawn mower at a cost to not exceed \$12,000; motion carried. 5-aye

Superintendent Lechner's report included:

- Sewer Dept. – Rick Dean, Dean Enterprises, approached Supt. Lechner about a “sand waste” disposal facility at the Village Wastewater Treatment Plant (lagoons). The Village Wastewater Permit would be used in processing the sand waste. The Village would collect a “dumping fee”.
Motion by Trustee Pesch, second by Trustee Kemmel, to approve Supt. Lechner to proceed with developing a “sand waste dumping station” with Dean Enterprises; motion carried. 5-aye
- In 2019 36% of water pumped was unbilled, due to leaks. In 2020 the personnel, with professional help, will focus on leak detection.
- In TVing and jetting the sewer system, 3 sewer pipes were discovered to be in poor shape and need repair.
- Sidewalk policy, the Board directed to change the policy to “if the Village DPW is required to remove ice or snow from residential/business sidewalks due to parcel owner's negligence, the minimum charge will be \$100”.
- The Village gator was repaired at a cost of \$1,260.00.

Motion by Trustee Pesch, second by Trustee Westphal, to accept the presentation of the minutes for the January 8th, 2020 Regular Board Meeting, minutes of the January 8th, 2020 Village Caucus, and the Financial Report as of January 31st, 2020; motion carried. 5-aye

The Ambulance Agreement between the City of Fond du Lac and the Village of Brownville automatically renewed for 2020.

Motion by Trustee Pesch, second by Trustee Dineen, to accept with thanks the donation of \$15,000 to the Village by Michels Corporation/Pat Michels, the donation to be used to cover the ambulance agreement expense; motion carried. 5-aye

General government and utility bills totaling \$882,206.85 were audited and approved for payment. Checks numbered 28638 – 28700. Attached check register. Included transfer of \$310.00 to Sewer Equipment Savings Acct. to avoid maintenance fee.

Checks included:

- February Tax Settlement – ACH Transfer, County \$258,462.05
- February Tax Settlement – Ck#28664, Lomira School District \$493,057.67
- February Tax Settlement – Ck#28665, Moraine Park Tech College Dist. \$31,999.13
- City of Fond du Lac Ambulance Serv. - Ck#28644, \$15,000.00
- Lane Tank Co., Inc. – Ck#28648 of \$5,450.00 for Cleaning and inspection of water tanks

Motion by Trustee Pesch, second by Trustee Westphal, to approve payment of the listing of statements for February payments; motion carried. 5-aye

Motion by Trustee Dineen, second by Trustee Pesch, to adjourn the regular board meeting; motion carried. 5-aye

Meeting adjourned at 7:10 p.m.

Submitted by:

Marilyn Halley, Clerk-Treasurer

Approved as to form:

Jeffrey Bloohm, Village of Brownsville President